I. Called to Order by Benjamin McConnell

II. Attendance:

   Chad Heintzelman, Megan Hockenbroch, Suzy Kocher, Tracy Krum, John Madden, Ben McConnell, John Monick, Kara Rumberger

III. Review the minutes from the January 8, 2014 meeting

   The minutes can be viewed at http://www.ccsd.cc > District Office > Curriculum > Act 48 Committee > 2013 – 2014 School Year > Minutes > January 8, 2014

   Benjamin McConnell made a motion to accept the minutes:

   First: John Madden
   Second: Megan Hockenbroch

IV. 2013-2014 Professional Development:

   i. June 6, 2014 In-Service – Tracy Krum discussed this would be a day of digital conversion training for the Middle School and High School. Plans for the Elementary School are undecided at this time.

V. Summer Professional Development

   i. Updating Assessments – Tracy Krum discussed this will be a reconfirming of the Assessment calendar. Assessments will be collected at the end of the summer.

   ii. Sapphire Training – Tracy Krum explained this will be the same process as the Train the Trainer training. Trainers will be trained over the summer.

   iii. Apple Training – Tracy Krum discussed there are seven paid days of training to be used. The plan is to use 3 days for a summer “Bootcamp” training and the remaining 4 days for content training.
VI. 2014-2015 Professional Development

   i. August 15: Opening Day
   ii. August 18: Digital Conversion Training
   iii. August 19: Sapphire Training
   iv. October 31: Digital Conversion Training
   v. January 19: Digital Conversion Training

VII. Teacher Evaluation – PATAEP Software

   Tracy Krum explained this is a portal that will hold all teacher evaluation documentation.

      i. Observation
      ii. Differentiated Supervision
      iii. SLOs

VIII. Edu-Planet

   Tracy Krum explained this is an online professional development deliverer. We will have the ability to create our own course(s). Tracy has asked the CSIU to see if a module can be created for our Mandated Reporter Training.

IX. Comprehensive Plan – Not yet approved

   Tracy Krum discussed the plan is not required anymore and has still not been approved.

X. Other Items

   Suzanne Kocher asked if there was a possibility of starting In-Service days at 8:00 am instead of 7:30 am. There were some issues with child care coverage.

   John Madden asked if IEP’s would be in Sapphire. Tracy Krum stated they would be. She also said Sapphire is in the process now of building a curriculum writer. Tracy has sent them some of our curriculum to review. There is a possibility that they may be able to pull our current curriculum out of the Toolbox and put it into their program. If not, we will pull it out ourselves and save it.

XI. The next meeting will be held on May 14, 2014 at 3:45 P.M.

XII. Adjournment

   Benjamin McConnell made a motion to adjourn:

   First : Kara Rumberger
   Second : Megan Hockenbroch